

CLASSES



In **Classes** you can divide your class into **Spelling Groups**.

Create a new group

CLASSES Create groups and move students

Anne Testing
Bells Valley School

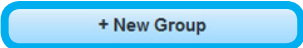
Help Print Export Back

Class: Anne Test View Whole Class

Anne Test (112) Red Group (1) Yellow Group (4) Purple group (9) + New Group

Student	Username/Password	Group	Program	Unassign Student
1, Matt	M1-0234gran57	Anne Test	Champion	✗
1, Sarah	S1-6452plan72	Anne Test	Champion	✗
10, Matt	M1-8296tram06	Purple group	Champion	✗
10, Student	S1-1963lump62	Purple group	Champion	✗
11, Matt	M1-5788tack82	Purple group	Champion	✗
12, Student	S1-8583brave44	Anne Test	Champion	✗
1J, Student	S1-9421blue58	Yellow Group	Champion	✗
B, Barry	BB-7315beard38	Anne Test	Champion	✗
Brown, Tina	TB-5384fork90	Purple group	Champion	✗
Characters, Special	SC-5767city40	Anne Test	Champion	✗
Drane, Logan	LD-9376ble12	Anne Test	Champion	✗
Eight-111, Student	SE-3419work05	Yellow Group	Champion	✗
Eleven-137, Student	SE-1462raid00	Yellow Group	Champion	✗
Five-100, Student	SF-6347plot98	Anne Test	Champion	✗
Five-101, Student	SF-1580fern25	Anne Test	Champion	✗

1 Select **New Group**



CLASSES Create groups and move students

Anne Testing
Bells Valley School

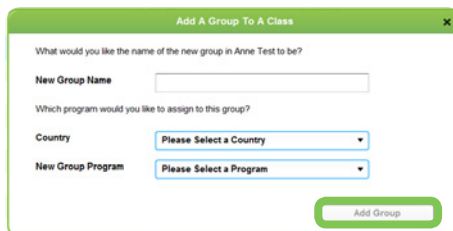
Help Print Export Back

Class: Anne Test View Whole Class

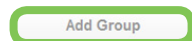
Anne Test (112) Red Group (1) Yellow Group (4) Purple group (9) + New Group

Student	Username/Password	Group	Program	Unassign Student
1, Matt	M1-0234gran57	Anne Test	Champion	✗
1, Sarah	S1-6452plan72	Anne Test	Champion	✗
10, Matt	M1-8296tram06	Purple group	Champion	✗
10, Student	S1-1963lump62	Purple group	Champion	✗
11, Matt	M1-5788tack82	Purple group	Champion	✗
12, Student	S1-8583brave44	Anne Test	Champion	✗
1J, Student	S1-9421blue58	Yellow Group	Champion	✗
B, Barry	BB-7315beard38	Anne Test	Champion	✗
Brown, Tina	TB-5384fork90	Purple group	Champion	✗
Characters, Special	SC-5767city40	Anne Test	Champion	✗
Drane, Logan	LD-9376ble12	Anne Test	Champion	✗
Eight-111, Student	SE-3419work05	Yellow Group	Champion	✗
Eleven-137, Student	SE-1462raid00	Yellow Group	Champion	✗
Five-100, Student	SF-6347plot98	Anne Test	Champion	✗
Five-101, Student	SF-1580fern25	Anne Test	Champion	✗

2 Type the Name of the group and select a default country and program. (Rookie, Master, Champion or Legend)



3 Select **Add Group**



CLASSES



In **Classes** you can place students in **groups** and move students **between groups**.

Place Students in a Group

CLASSES
Create groups and move students

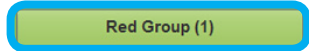
Anne Testing
Bells Valley School

Class: Anne Test | View Whole Class

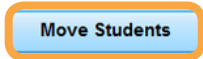
Student	Username/Password	Group	Program
1, Matt	M1-0234/grant57	Anne Test	Champion
1, Sarah	S1-6452/plan72	Anne Test	Champion
12, Student	S1-8583/brave44	Anne Test	Champion
B, Barry	BB-7315/beard38	Anne Test	Champion
Characters, Special	SC-5767/city40	Anne Test	Champion
Drane, Logan	LD-9376/tae12	Anne Test	Champion
Five-100, Student	SF-6347/pilot58	Anne Test	Champion
Five-101, Student	SF-1580/tem25	Anne Test	Champion
Five-103, Student	SF-4656/leave22	Anne Test	Champion
Five-104, Student	SF-6948/golf70	Anne Test	Champion
Five-105, Student	SF-2467/blue80	Anne Test	Champion
Five-106, Student	SF-8086/nde71	Anne Test	Champion
Five-107, Student	SF-3546/sheet96	Anne Test	Champion
Five-108, Student	SF-5837/cream01	Anne Test	Champion
Five-109, Student	SF-1367/warm05	Anne Test	Champion

Buttons: Move Students, Rename Group, Delete Group

1 Select the group



2 Select Move Students



CLASSES
Create groups and move students

Anne Testing
Bells Valley School

Class: Anne Test | View Whole Class

Step 1: Find Students

Surname: All | Grade/Year: All | Classes: All

Step 2: Drag students across into group

Student	Grade/Year	Class	Program
Five-54, Student	Year 5	5	Legend
Prince, Jenny	Year 7	1A	Master
Jones, Bella	Year 7	Partial Rollover into	Champion
Jones, Bella	Year 7	1A	Master
Simpson, Oliver	Year 7	Partial Rollover into	Champion
Simpson, Oliver	Year 7	sarah3	Master
Simpson, Oliver	Year 7	1A	Rookie
Franks, Chris	Year 7	Partial Rollover into	Champion
Nemeny, Mami	Year 7	Partial Rollover into	Champion
Parsons, Harry	Year 7	Partial Rollover into	Champion
Parsons, Harry	Year 7	1A	Rookie
Fern, Edward	Year 7	Partial Rollover into	Champion
Fern, Edward	Year 7	Sarah1	9999

Buttons: Move Students, Rename Group, Delete Group

3 Find students from your school roll.

4 Select the students and drag across into the group.



CLASSES

To Move a student between Groups

1 Select Move Students

Move Students

Class: Anne Testing
Bells Valley School

Student	Username/Password	Group	Program
10, Matt	M1-8296tram06	Purple group	Champion
10, Student	S1-1963lump62	Purple group	Champion
Brown, Tina	TB-5384fork80	Purple group	Champion
Five-181, Student	SF-1824trick84	Purple group	Champion
Five-98, Student	SF-8708fond26	Purple group	Champion
Four, Felicity	FF-7273nice19	Purple group	Champion
Six-36, Student	SS-7655sake28	Purple group	Champion
Three-12, Student	ST-2435fond37	Purple group	Champion

Buttons: Move Students, Rename Group, Delete Group

2 Select and drag student from class roll to new group.

Fern, Edward

Class: Anne Testing
Bells Valley School

Student	Username/Password	Group	Program
10, Matt	M1-8296tram06	Purple group	Champion
10, Student	S1-1963lump62	Purple group	Champion
Brown, Tina	TB-5384fork80	Purple group	Champion
Five-181, Student	SF-1824trick84	Purple group	Champion
Five-98, Student	SF-8708fond26	Purple group	Champion
Four, Felicity	FF-7273nice19	Purple group	Champion
Six-36, Student	SS-7655sake28	Purple group	Champion
Three-12, Student	ST-2435fond37	Purple group	Champion

Step 1: Find Students
Surname: All, Grade/Year: All, Classes: All

Step 2: Drag students across into group

Student	Grade/Year	Class	Program
Five-106, Student	Year 5	Anne Test	Champion
Prince, Jenny	Year 7	1A	Master
Jones, Bella	Year 7	Partial Rollover into	Champion
Jones, Bella	Year 7	1A	Master
Simpson, Oliver	Year 7	Partial Rollover into	Champion
Simpson, Oliver	Year 7	sarah3	Master
Simpson, Oliver	Year 7	1A	Rookie
Franks, Chris	Year 7	Partial Rollover into	Champion
Nemeny, Mami	Year 7	Partial Rollover into	Champion
Parsons, Harry	Year 7	Partial Rollover into	Champion
Parsons, Harry	Year 7	1A	Rookie
Fern, Edward	Year 7	Partial Rollover into	Champion
Fern, Edward	Year 7	sarah3	Master

Buttons: Move Students, Rename Group, Delete Group

3 Student appears in new group.

Class: Anne Testing
Bells Valley School

Student	Username/Password	Group	Program
10, Matt	M1-8296tram06	Purple group	Champion
10, Student	S1-1963lump62	Purple group	Champion
Brown, Tina	TB-5384fork80	Purple group	Champion
Fern, Edward	EF-0815cramp97	Purple group	Champion
Five-181, Student	SF-1824trick84	Purple group	Champion
Five-98, Student	SF-8708fond26	Purple group	Champion
Four, Felicity	FF-7273nice19	Purple group	Champion
Six-36, Student	SS-7655sake28	Purple group	Champion
Three-12, Student	ST-2435fond37	Purple group	Champion

Buttons: Move Students, Rename Group, Delete Group

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CLASSES

To Move a student between Groups (Continued)

CLASSES
Create groups and move students

Anne Testing
Bells Valley School

Help Print Export Back

Class: Anne Test View Whole Class

Student	Username/Password	Group	Program
10, Matt	M1-8296tram06	Purple group	Champion
10, Student	S1-1963kump62	Purple group	Champion
Brown, Tina	TB-5384fork80	Purple group	Champion
Five-181, Student	SF-1824trick84	Purple group	Champion
Five-98, Student	SF-8708fond26	Purple group	Champion
Four, Felicity	FF-7273nice19	Purple group	Champion
Six-38, Student	SS-7855sac28	Purple group	Champion
Three-12, Student	ST-2435fond37	Purple group	Champion

Step 1: Find Students

Surname: All Grade/Year: All

Classes: All

Step 2: Drag students across into group

Student	Grade/Year	Class	Program
Five-105, Student	Year 5	Anne Test	Champion
Prince, Jenny	Year 7	1A	Master
Jones, Bella	Year 7	Partial Rollover into	Champion
Jones, Bella	Year 7	1A	Master
Simpson, Oliver	Year 7	Partial Rollover into	Champion
Simpson, Oliver	Year 7	sarah3	Master
Simpson, Oliver	Year 7	1A	Rookie
Franks, Chris	Year 7	Partial Rollover into	Champion
Nemery, Marni	Year 7	Partial Rollover into	Champion
Parsons, Harry	Year 7	Partial Rollover into	Champion
Parsons, Harry	Year 7	1A	Rookie
Fern, Edward	Year 7	Partial Rollover into	Champion
Fern, Edward	Year 7	Sarah1	9999

Move Students Rename Group Delete Group

- 4 Alternatively select students from within a group and simply drag their name to another group.

Brown, Tina

