



CLASSES

In the **Classes** area you can move your students between classes, as well as divide your class into a number of **learning groups**, allowing you to assign different curriculum levels to specific groups of students.

CREATE GROUPS WITHIN A CLASS

STEP ONE

Select the class you wish to work with from the dropdown menu.

STEP TWO

Click the **New Group** tab, and give your new group a name and default course. **Note: the group name is not visible to students.**

Student	Username/Password	Group	Course
Bamford, Yvonne	YB-8464/down67	Demo Year 6	England Year 6
Berry, Liz	LC77720/curb77	Demo Year 6	England Year 6
Canuana, David	DC-3795/rugby66	Demo Year 6	England Year 6
Cobb, Claire	CC-3458/scout73	Demo Year 6	England Year 6
Condon, Carole	CC10046/sniff19	Demo Year 6	England Year 6
Cox, Rachel	RC90491/curve11	Demo Year 6	England Year 6
Davies, Cat	CD70531/blue25	Demo Year 6	England Year 6
Eagling, Lisa	LP8525/click25	Demo Year 6	England Year 6
Gibbs, Romilly	RG38478/spoke12	Demo Year 6	England Year 6
Griffiths, Kay	KG04915/rent59	Demo Year 6	England Year 6
Jones, Bronwen	BJ8405/chip10	Demo Year 6	England Year 6
Leskova, Zlatica	ZL-7303/shave96	Demo Year 6	England Year 6
Loizou, Evy	EL-2103/ocean95	Demo Year 6	England Year 6
M, Michelle	MM-16678/tick30	Demo Year 6	England Year 6
Mackey, Kathleen	KM95691/fifth25	Demo Year 6	England Year 6
Mc Kenna, Clare	CM25487/ocean22	Demo Year 6	England Year 6
Niemczyk, Monika	MN7573/blink91	Demo Year 6	England Year 6

STEP THREE

To move students into this new group, simply drag and drop them from the main list of student names (in the first tab) up to the newly created tab for the group.

STEP FOUR

Should you need to, you can **rename** or **delete** your group at any time here.



Groups are fantastic for mixed ability classes, allowing individual learning pathways for specific students.



Students in groups still remain in their original **class** for results purposes and on the Hall of Fame, but will have access to the different curriculum assigned to their **group**.



You can split a class into up to six groups, each with their own individual curriculum settings.



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MOVE STUDENTS BETWEEN CLASSES

STEP ONE

Select the class you wish to move the student(s) into using the dropdown menu.

STEP TWO

Click the **Move Students** button at the bottom of the screen.

The screenshot shows the 'Classes' management interface for Isaac Newton St Phillip's School. The main area displays a list of students in the 'Demo Year 6' class. A search filter is active, showing 'Surname: All', 'Grade/Year: All', and 'Classes: 3P'. A table on the right, titled 'Step 2: Drag students across into group', shows a list of students with columns for 'Student', 'Gr...', 'Class', and 'Course'. An arrow points from the 'Move Students' button at the bottom to the 'Step 2' table. Another arrow points from the 'Class' dropdown menu to the 'Demo Year 6' class name.

Student	Course
Bamford, Yvonne	England Year 6
Berry, Liz	England Year 6
Caruana, David	England Year 6
Cobb, Claire	England Year 6
Condon, Carole	England Year 6
Cox, Rachel	England Year 6
Davies, Cat	England Year 6
Eagling, Lisa	England Year 6
Gibbs, Romilly	England Year 6
Griffiths, Kay	England Year 6
Jones, Bronwen	England Year 6
Leskova, Zlatica	England Year 6
Loizou, Evy	England Year 6
M, Michelle	England Year 6
Mackey, Kathleen	England Year 6
Mc Kenna, Clare	England Year 6

Student	Gr...	Class	Course
Marsh, Lily	Year 3	3P	England Year 3
Miller, Francesca	Year 5	3P	England Year 5
Thatcher, Maggie	Year 3	3P	England Year 3

STEP THREE

Use the dropdown menus to locate the student(s) you wish to move into your class. These will appear in the table below.

STEP FOUR

Simply drag and drop your required student(s) from right to left, into your class list. The student accounts - and their results data - will be transferred to your class immediately.



When moving a student between classes you have the option to **COPY** their account – great if a student is required to be linked to more than one class at once.



You can transfer any student linked to the school's account into your class or group.